

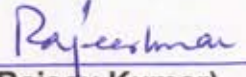
F.No. 9-4/2018 MDM 2-1
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
MDM Division

Shastri Bhawan, New Delhi
Dated 12th June, 2018.

Subject: Minutes of the meeting of Programme Approval Board – Mid Day Meal held on 10.05.2018.

The meeting of Programme Approval Board Mid-Day Meal to consider the Annual Work Plan & Budget 2018-19 in respect of State of **Kerala** was held on **10.05.2018** at New Delhi.

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.


(Rajeev Kumar)

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5. Joint Secretary,
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6. Joint Secretary,
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7. Joint Secretary,
Ministry of Health & Family Welfare,
Nirman Bhavan, New Delhi.

8. Joint Secretary,
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9. Joint Secretary,
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10. Joint Secretary,
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11. Shri A. Shahjahan,
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12. Shri K.V. Mohan Kumar,
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13. Economic Advisor,
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14. Vice Chancellor,
NUEPA,
Sri Aurobindo Marg,
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15. Director (NCERT),
Sri Aurobindo Marg,
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16. Dr.(Mrs.) Prema Ramachandran,
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17. Shri Biraj Patnaik,
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18. Shri J.H. Panwal,
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19. Shri O.P. Dani,
Chief General Manager (Sales),
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Copy also to:

1. PPS to Secretary(SE&L).
2. PA to Joint Secretary(EE.I).
3. Dir(GVB) / DS(RA).
4. US(AD) / US(SA) / SO(SS).
5. Shri K.K. Sharma, Senior Consultant, MDM, TSG, Ed.CIL.

Government of India
Ministry of Human Resource Development
Department of School Education & Literacy

Minutes of the meeting of Programme Approval Board - Mid Day Meal (PAB-MDM)
on 10th May, 2018 – Kerala.

The meeting of the Programme Approval Board-Mid-Day Meal (PAB-MDM) was held in New Delhi on 10th May, 2018. The list of participants in the meeting is enclosed at *Annexure-I*. The agenda before the PAB-MDM was:

- i. To review the status and progress of the implementation of Mid-Day Meal Scheme for the State of Kerala.
- ii. To consider the Annual Work Plan and Budget (AWP&B) 2018-19 proposal of Kerala for MDM Scheme.

2. Shri G. Vijaya Bhaskar, Director, MDM and Member Secretary, PAB, welcomed the members of PAB-MDM and other participants. He requested Joint Secretary (EE.I), Department of School Education & Literacy, Government of India to make opening remarks. Joint Secretary (EE.I) appreciated State Government's good practices/initiatives viz. pre-positioning of funds for cooking cost and honorarium to cook-cum-helpers; e-transfer of cooking cost, honorarium to Cook-cum-helpers (CCH) and transportation assistance for food grains; Additional contribution by State for cooking cost; Honorarium to CCH and Transportation Charges; Serving of Egg once a week and 150 ml of milk twice a week from State's resources; construction of 5123 kitchen-cum-stores in convergence with other Departments; availability of LPG in all schools; provision of breakfast in 3000 schools by local Self Government Institutions, Non-Governmental Organizations, Charitable Trusts, City Corporations and some PTAs from their resources and distribution of 5 kg rice to children from State resources during the vacations of Onam festival. He, however, drew attention of the State Government on some issues viz. less coverage of working days in upper primary; 14 food samples not meeting the norms, mismatch in the data submitted by the State in Annual Work Plan & Budget and Management Information System (MIS).

3. Shri A. Shahjahan, Secretary, General Education Department, Govt. of Kerala made a presentation on the performance of Mid-Day Meal Scheme during 2017-18 and the initiatives taken by the State Government for improving the effectiveness of the scheme. Shri K. K. Sharma, Senior Consultant, Technical Support Group-Mid Day Meal (TSG-MDM), EdCIL India Ltd presented an analysis of the performance of the State in the implementation of Mid-Day Meal Scheme during 2017-18.

4. The following issues were discussed during the meeting:

4.1 Coverage of children: Shri A. Shahjahan, Secretary, General Education Department, Government of Kerala mentioned that the coverage against enrolment during 2017-18 was 96% and 95% in primary and upper primary respectively. He further mentioned that Ward members, Parents Teacher Associations etc. ensure that all the enrolled children attend the school on each school day.

- 4.2 Coverage of Working days:** The State had covered 206 working days in upper primary classes against 220 mandated days under Right to (Free and Compulsory) Education (RTE) Act 2009. Secretary, General Education, Government of Kerala mentioned that necessary remedial measures would be taken to ensure that 220 days school days are covered under Mid Day Meal Scheme during 2018-19.
- 4.3 Flow of funds :** The Plan budget of Kerala for 2017-18 was Rs.64053.00 lakh (including central share of Rs.20341.74 lakh) during 2017-18. The State Government released the entire amount on 2nd June, 2017 to the implementing agencies. Thus funds were pre-positioned with the implementing agencies in the beginning of the year for ensuring smooth implementation of the scheme.
- 4.4 Meetings of District Level Committee:** The State had organized 15 meetings of the District Level Committee under the Chairpersonship of senior most Member of Parliament (Lok Sabha) in 14 districts of the State. All the districts had convened 1 meeting of DLC during the year except Wayanad where two meetings were held. However, 45 meetings of District Level Steering-cum-Monitoring Committee (DLSMC) under the Chairpersonship of District Collector were held during the year. The State was advised to ensure that monthly meetings of the DLSMC are held regularly.
- 4.5 Provision of safe drinking water:** Joint Secretary (EE.I) observed that 1585 schools in the State have water filtration facility. He advised the State officials to ensure that all schools have safe drinking water facility. Secretary, General Education Department, Government of Kerala mentioned that water filtration facilities would be provided in phased manner in all the school.
- 4.6 Use of Millets:** JS (EE.I) mentioned that Ministry of Agriculture has decided to celebrate 2018-19 as 'Year of nutri cereals (Millets)'. He further suggested the State to explore the possibilities to introduce millets in Mid Day Meal Scheme.
- 4.7 Cook-cum-helpers:** Secretary, General Education Department, Government of Kerala informed that the State engaged one cook-cum-helper for enrolment of up to 500 against the Mid Day Meal Guidelines which envisage that one cook-cum-helper can be engaged for enrolment up to 25 students; two cook-cum-helpers for enrolment from 26 to 100 and one additional cook-cum-helper can be engaged for every increase of 100 students in the enrolment thereafter. Thus, State was engaging only one cook-cum-helper against the eligibility of six cook-cum-helpers under MDM guidelines. However, the State has decided to engage one cook-cum-helper for enrolment up to 250 students in the schools during 2018-19. Thus, 3119 additional cook-cum-helpers would be engaged during 2018-19 against the PAB approval of 14554 cook-cum-helpers. Secretary, General Education Department, Government of Kerala further informed that State is providing honorarium of Rs. 9000 per month per cook-cum-helper out of which central share is Rs.600/- only. The proposal for the engagement of 3119 additional cook-cum-helpers under mid day meal scheme was approved by PAB because the proposed State norms for engaging on cook-cum-helper for

enrolment up to 250 were still less than the 4 cook-cum-helpers that could have been engaged by the State under the provisions of MDM guidelines.

- 4.8 Kitchen cum store:** MHRD sanctioned construction of 5481 kitchen-cum-stores to the Government of Kerala. The State has already constructed 2450 kitchen-cum-stores up to 2017-18. Secretary, General Education Department, Government of Kerala informed that central assistance for construction of 3031 kitchen-cum-stores was received in December, 2017. Therefore, they could not be constructed during 2017-18. He, however, informed that The State has drawn up the action plan for construction of these kitchen-cum-stores during 2018-19. Joint Secretary (EE-I) advised that the construction of these kitchen-cum-stores be completed during 2018-19.
- 4.9 Procurement/Replacement of Kitchen Devices:** The State has procured kitchen devices sanctioned for 4079 schools during 2006-07 and also replaced the kitchen devices sanctioned in 2016-17 for 1473 schools. The central assistance received for this purpose has been utilized. The State is eligible for replacement of kitchen devices in 2606 (4079-1473) schools but the proposal for this purpose would be submitted later.
- 4.10 Testing of Food samples:** Secretary, General Education Department, Government of Kerala informed that the State has engaged Cashew Export Promotion Council of India (CEPCI) for testing of mid day meal samples. The said laboratory tested 460 meal samples during 2017-18 and found that 14 samples were below norms due to the presence of e-coli, yeast and mould. Joint Secretary (EE-I), MHRD advised the State to take necessary corrective action for ensuring that hygienic meal containing the prescribed nutrition and energy is served in the schools. Secretary, General Education, Government of Kerala assured to do the needful.
- 4.11 Ayushman Bharat:** Joint Secretary (EE.I) mentioned about the importance of School Health component of recently launched programme of Ayushman Bharat. Dr Anindita Shukla, Senior Consultant, TSG-MDM, informed that under Ayushman Bharat, identified school teachers will be trained as 'Health and Wellness Ambassadors' who in turn train the school children on Yoga & Meditation, health & hygiene, cleanliness and adolescent issues etc. She further added that provision of water purification systems of appropriate technology, Yoga & Meditation and provision of sanitary napkins for girl child in the schools are very important components in the service delivery part of School Health Component of Ayushman Bharat. Funds are also available in the programme of Menstrual Hygiene Programme of Ministry of Health and Family Welfare. JS (EE.I) advised the State to coordinate the efforts in this regard with the concerned departments and share the status with Dr Anindita Shukla.
- 4.12 Kitchen Garden:** Secretary, General Education Department, Government of Kerala informed that 6197 schools are having kitchen garden and work for developing kitchen gardens is under progress in 486 schools. The State proposes to set up kitchen gardens in 2100 schools during 2018-19. Joint Secretary (EE.I) appreciated the efforts made by the State and advised to set up kitchen gardens in all schools where land is available. He further

suggested that State Horticulture Department, Krishi Vigyan Kendras (KVK) etc. may also be roped in for this purpose.

4.13 Social Audit: Secretary, General Education Department, Government of Kerala informed that State Institute of Rural Development (SIRD) has been identified for undertaking Social Audit of Mid-Day Meal Scheme in Wayanad and Alappuzha (Allepey) districts during 2018-19. Necessary procedural formalities have already been completed in this regard.

4.14 Automated Monitoring System: The State Government utilizing web-based system for uploading the daily data in the Automated Monitoring System (AMS). The State is facing some technical problems in the above system due to which data for very few schools is being uploaded in the AMS. The State has decided to adopt HP Model which is running successfully in other States for uploading the daily data under AMS.

4.15 Mismatch in Data Entry on MIS-Web Portal: In order to resolve the mismatch in the data in AWP&B and MDM-MIS data for Cooking cost, Cook-cum-helpers engaged, honorarium to CCH, LPG etc., the State has developed a comprehensive website-cum-software for capturing data from schools, sub-district and district level offices. The software will be launched before 31st May, 2018. It will be ensured that only accurate and validated data is entered in the MIS web-portal.

4.16 Proposals submitted by the State Government: The State Government made the following submissions during the PAB kemeeting:

- i) Coverage of all the enrolled children during 2018-19. The State has launched General Education Protection Mission due to which there is paradigm shift in the enrolment of students from the unaided schools to the Government and Government aided schools. The State Government is hopeful that enrolment both in primary as well as upper primary will increase by 10% during 2018-19 against the last year enrolment. Therefore, the State would be able to cover all the enrolled children (15,84,234 primary and 10,70,573 upper primary) during 2018-19. The State may submit proposal for additional central assistance from MHRD in case coverage is more than the present enrolment in elementary classes.
- ii) Enhancement of Transport Assistance from the existing amount of Rs.750/- per MT because the State is paying transportation charges @ Rs.2150/- per MT.
- iii) Enhancement of MME charges from the existing 1.8% of recurring central assistance to at least 3%.

5. PAB-MDM approvals for the year 2018-19

It was clarified that the quantification of resources is only an estimate for release of Central Assistance during 2018-19 under the MDM Scheme. The MDM Guidelines provide that every child attending an eligible institution is to be covered under the Scheme and shall be served mid-day meal on all school days. In case the State Govt. finds that the average number of children availing mid-day meal and/or if the working days are more than the approved numbers by PAB-MDM, it may approach the GOI at any time with justification for additional Central Assistance.

After discussions with State officials and based on the performance during 2017-18, the PAB-MDM approved the following number of children, number of school days etc. for quantifying the Central assistance for Kerala for the year 2018-19 :-

5.1 State Govt.'s Proposals and PAB -MDM Approvals for 2018-19

S. No.	Component	PAB Approval 2017-18	Proposal for 2018-19	PAB-Approval 2018-19
1	Institutions			
1.1	Primary	6804	6804	6804
1.2	Upper Primary	5523	5523	5523
1.3.	NCLP	0	0	0
2	Children			
2.1	Primary	1584234	1584234	1584234
2.2	Upper Primary	1070573	1070573	1070573
2.3	NCLP	0	0	0
3	Working Days			
3.1	Primary	200	200	200
3.2	Upper Primary	220	220	220
3.3	NCLP	0	0	0
4.	Drought			
4.1.	Primary	0	0	0
4.2	Upper Primary	0	0	0
4.3	NCLP	0	0	0
5	Cook cum Helper			
5.1	Primary	7426	9217	9217
5.2	Upper Primary	7128	8456	8456
5.3	NCLP	0	0	0
6	Non Recurring			
6.1	Kitchen cum Store	0	0	0
6.2	Kitchen Devices	0	0	0
6.3	Kitchen Devices (Replacement)	0	0	0
7.	Central Assistance (Rs in Crore)			
7.1	Recurring	203.42	205.32	205.32
7.2	Non-recurring	0	0	0
7.3	Total	203.42	205.32	205.32

6. The State is advised to disseminate the approvals of the resources to all the field functionaries in the State and districts so as to enable all the eligible institutions to ensure that every child attending an eligible school must be served hot cooked midday meals on all school days irrespective of the approvals of PAB-MDM.
7. The quantification of central assistance of Rs 205.32 crore has been done as per existing norms on the basis of number of children and working days approved by PAB-MDM for the year 2018-19. The Component- wise approval of funds for 2018-19 is enclosed at Appendix-I.

State: Kerala
QUANTIFICATION OF CENTRAL ASSISTANCE FOR 2018-19

A. Food grains

Sl.	Stage	No. of Children	Working days	Quantity MTs.
1	Primary (@ 100 gms per child per school day)	1550715	200	31684.68
2	U. Primary (@150 gms per child per school day)	1039113	220	35328.91
3	NCLP (@150 gms per child per school day)	0	0	0
TOTAL		2589828		67013.59

B. Cost of Foodgrains, Cooking cost, Transport Assistance, Hon. to cook-cum-helpers and Management Monitoring and Evaluation (MME)

Sl. No.	Component	Amount admissible (Rs. in lakh)
1	2	3
Primary		
1	Cost of Food grains @ Rs. 3000/- per MT for 31684.68 MT rice	950.54
2	Unit Cooking Cost- Rs. 4.13 per child per day for 1584234 children for 200 days	
2.1	Central Share @ Rs. 2.48 per child per day	7857.80
2.2	Minimum Mandatory State Share @ 1.65 per child per day	5227.97
3	Transportation Cost @ Rs. 750.00 Per MT food grains	
	(31684.68 x 200 days x 0.0001 MT x Rs.750.00)	237.64
4	Honorarium for cook cum Helper	
4.1	Central Share - (9217x Rs 600 x 10 months)	553.02
4.2	State Share - (9217 x Rs. 400 x 10 months)	368.68
5	Management Monitoring and Evaluation (MME) @ 1.8% of the i) Cost of food grains ii) Cooking cost iii) Cost of transportation and iv) Honorarium to cook – cum-helpers	172.78
Total Central share		9771.78
Upper Primary		
6	Cost of Food grains @Rs. 3000/- per MT for 35328.91 MT of rice	1059.87
7	Cooking Cost	
7.1	Central share @ Rs.3.71 per child per day	8738.02

7.2	Minimum Mandatory State Share @ Rs.2. 47 per child per day	5817.49
8	Transportation cost @ Rs. 750.00 Per MT food grains	264.97
	(35328.91x 220 days x 0.00015 x 750)	
9	Honorarium to Cook-cum-Helpers	
9.1	Central Share - (8456x Rs 600 x 10 months)	507.36
9.2	Minimum Mandatory State Share- (8456 x Rs. 400 x 10 months)	338.24
10	Management Monitoring and Evaluation (MME) @ 1.8% of the 1) Cost of food grains 2) Cooking cost 3) Cost of transportation and 4) Honorarium to cook – cum-helpers	190.26
Total Central share		10760.47
Grand Total for Central Share (Pry + Upper Primary)		20532.35

C. Drought : NIL

D. Non-recurring : NIL

E. Total Requirement of Funds for 2018-19

(Rs. in lakh)

Component	Centre Share	Minimum Mandatory State share
Recurring	20532.35	11752.39
Non- recurring	0	0
Total	20532.35	11752.39

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List of Participants

1. Sh. V. Shashank Shekhar, Joint Secretary (EE.I), Ministry of Human Resource Development, Department of School Education & Literacy, Govt. of India.
2. Sh. A. Shajahan, Secretary, General Education, Government of Kerala.
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6. Dr. J. Prasad, Director, SCERT, Government of Kerala.
7. Dr. Sutapa S. Mukherjee, Deputy Technical Advisor, FND, Ministry of Women & Child Development, Govt. of India.
8. Dr. Anil Kumar, Sr. Administrator, General Education, Government of Kerala.
9. Sh. Seji W.K., Superintendent, MDM Division, Government of Kerala.
10. Sh. Saji Krishan Kumar, Assistant, MDM Cell, Government of Kerala.
11. Sh. Arun Raj, Programmer, MDM Division, Government of Kerala.
12. Dr. Suniti Sanwal, Professor, Department of Elementary Education.
13. Sh. P. K. Srivastava, AFA, IFD, Ministry of Human Resource Development.
14. Sh. Arnab Dhaki, Under Secretary (MDM), MHRD, Govt. of India.
15. Sh. Sachin Arora, Under Secretary, (MDM), MHRD, Govt. of India.
16. Smt. Sushila Tiwari, Section Officer (MDM 2-1), MHRD, Govt. of India.
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